



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, November 17, 2025, 5:30pm

MINUTES

DRAFT

1. Call to Order

BDL Vice President Susan Smith called the meeting to order at 5:33 pm.

2. Pledge of Allegiance

3. Roll Call /Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Kimberly Langworthy, Karen Smith, Susan Smith

Trustees Absent: Benjamin Jewell (excused), Joseph Lynch (excused)

Others Present: Kimberly Feltner, John Rucker, Jessica Tefft

4. Consent Agenda

Motion by Karen Smith, supported by Susan Brooks, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: October 20, 2025
- B. Bills: October 2025
- C. Financial Statements: October 2025
- D. Branch County Penal Fine Report: not yet available
- E. Management Reports: November 13, 2025
- F. Branch Reports: November 12, 2025
- G. Monthly Statistical Report: October 2025
- H. Publicity and Comments: November 12, 2025

5. Approval of the Agenda

Motion by Susan Brooks, supported by Karen Smith, to approve the Agenda with the addition of 8A, Algansee Branch update. Motion carried.

6. Budget Hearing

Motion by Karen Smith, supported by Kimberly Langworthy, to approve the proposed Operating Budget for 2026. Motion carried.

Motion by Susan Brooks, supported by Robert Hostetler, to approve the proposed Special Revenues Budget for 2026. Motion carried.

7. MI Tri-Share Childcare Program

Motion by Karen Smith, supported by Kimberly Langworthy, to approve the authorizations to participate in



BDL ADMINISTRATIVE OFFICES

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BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

the MI Tri-Share Child Care by selecting No to the listed parameters and adding no extra restrictions.
Motion carried.

8. Security Services at the Coldwater Branch

Motion by Susan Brooks, supported by Karen Smith, to accept the presented quote of \$52,000.00 annually from Teachout Security Solutions to provide a full-time security professional at the Coldwater Branch.
Motion carried.

8a. Algansee Branch update

The Algansee Branch is looking great! An electrical inspection is upcoming. The original quote for custom made shelving increased by \$1,500.00 due to product cost. Mulders is in agreement to rent moving boxes to BDL so that the community can assist with the process of the much anticipated move.

9. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 15, 2025, at 5:30 pm in the meeting room of the Coldwater Branch Library.

10. Public Comments - None.

11. Adjournment

Motion by Karen Smith, supported by Kimberly Langworthy, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:07 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary